

Filing a Gun Permit Appeal

To properly file your appeal, you must complete the process using the Judiciary Electronic Document Submission (JEDS) system and follow all the steps outlined below:

Step 1: Access and Register on JEDS

Visit www.njcourts.gov and follow these instructions:

1. Click on “**Submit Court Documents Online (JEDS)**”.
2. Click “**Registration Now**” under *Registration and Login* to create an account.
3. Follow the attached instructions, located on pages 2-6, to complete the registration and filing process.

Step 2: Submit Supporting Documents

After submitting your appeal in JEDS:

- Upload a copy of your **denial letter** and, if available, your **original application** documents.

Step 3: Await Scheduling

Once your appeal is ready to proceed, a member of the assigned judge’s staff will contact you to schedule a hearing.

Step 4: Keep Your Contact Information Updated

If your contact information changes before a hearing is scheduled, you **must** notify the court immediately.

If you have any questions regarding submitting a gun permit appeal, please contact Records at (609) 571-4200 ext.74074.



Gun Permit Appeals



Create Appeal in JEDS

JEDS - Create Gun Permit Appeal

1. The filer logs into the portal, navigates to JEDS , clicks on the 'Create a Filing' tile and selects 'Superior Court'.
2. The user clicks 'Next' after verifying the filer information and certifying that all information is true and accurate.

Home EF-39641 X

Judiciary Electronic Document Submission

Create Filing Submit Payment

Verify Filer > Enter Filing Details Enter Additional Filing Details Add Document(s) Review and Submit Filing

Filer information

Any updates to the name, address information and/or email addresses need to be done in your user profile before proceeding.

Please review and verify the information below is correct. All filing correspondence will be sent to the email addresses provided.

Name/Address	Email address for notifications
Josie Painter	bhanu.maganti@njjudlab.njcourts.gov
89 Carter Street	---
Hillsborough, NJ 09780	---

I certify that all information is true and accurate.

Cancel Next

JEDS - Create Gun Permit Appeal (cont'd)

1. On the Enter Filing details screen, select 'Criminal' as the Court, Docket type as 'Gun Permits', and select your county in the Venue field. When General is selected as the Filing category, 'Gun permit appeal' radio button displays for user to select the type of filing.
2. To proceed, click the 'Next' button and complete Applicant information, Gun permit details as well as upload relevant documents.

Home EF-39642 X

Judiciary Electronic Document Submission

Create Filing Submit Payment

Select Firm/Address > Enter Filing Details > Enter Additional Filing Details Add Document(s) Review and Submit Filing

Filing details

Court * Docket type * Venue * Filing category *

Criminal Gun Permits HUD - HUDSON General

What are you filing? *

Gun permit appeal

Filing fee \$0.00

Back Cancel Next

JEDS - Create Gun Permit Appeal (cont'd)

1. Applicant details are filled.
2. More than one value can be selected in the Race field.
3. Both Race and Hispanic or Latinx? Fields have 'info' icons beside the label which describe the option available for user to select.
4. Click 'Add Gun Permit Appeal' to enter the Appeal details.

Additional filing details

Applicant details

First name: Patrick Middle name: Last name: Velasquez Suffix:

Address line 1: 100 Main St. Address line 2:

City: Trenton State: New Jersey ZIP Code: 08611 Country: United States

Phone number: 6024567891 Email address: Velasquez@gmail.com Date of birth: 1/1/1975 SBI number: 339940D

Hispanic or Latinx? Yes No Unknown Race (Select one or more): American Indian or Alaska Native White X Clear

Gun permit details
+ Add Gun Permit Appeal

Back Cancel Next

JEDS – Create Gun Permit Appeal (Cont'd)

1. Select the type of Gun permit, enter the application date, application number, Gun permit denied date, the law enforcement agency that denied the permit.
2. Indicate if you are renewing the Gun permit. Renewal field comes up only when the type is Permit to carry a handgun or Firearms purchaser ID card.
3. Gun permit expiration date field displays only if the permit is being renewed.
4. If the Gun permit type is 'Permit to carry a handgun', more than one Carry permit type(s) can be selected

Add gun permit appeal

Gun permit type: Permit to carry a handgun Gun permit application date: 7/1/2023 Are you renewing a gun permit?: Yes Gun permit expiration date: 9/29/2023

Gun permit application number: 12345645 Gun permit denied date: 7/12/2023 Law enforcement agency that denied the permit: 0901 - Bayonne police dept

Carry permit type(s):
 Armored car
 Personal protection
 Retired law enforcement officer
 Security

Cancel Add Next

JEDS – Create Gun Permit Appeal (Cont'd)

1. Clicking 'Add' will add details in a grid under the Gun permit details section.
2. Click the Modify button to change any of the details entered on that permit.
3. Click on the ellipsis and select 'Delete' to delete the entered Gun permit details.
4. If the appeal is for a renewal, clicking 'Yes' under Renewal column displays the expiration date of that permit.
5. To add more than 1 type of permit application to the Appeal, click on 'Add Gun Permit Appeal' and put in the details of that permit.

Create Filing Submit Payment

Verify Filer > Enter Filing Details > Enter Additional Filing Details > Add Document(s) Review and Submit Filing

Additional filing details

Applicant details

First name Middle name Last name * Suffix

Address line 1 * Address line 2

City * State * ZIP Code * Country *

Phone number * Email address * Date of birth * SBI number *

Hispanic or Latino? * Yes No Unknown Race (Select one or more) * American Indian or Alaska Native White Clear

Gun permit details

Show More/Less

Gun permit type	Application date	Application number	Denied date	Law enforcement agency	Renewal	Carry permit type(s)	
Permit to carry a handgun	07/01/2023	12345645	07/12/2023	0102 - Atlantic city police dept	Yes	Retired law enforcement officer,Security	Modify Delete
+ Add Gun Permit Appeal							

Back Cancel Next

JEDS - Create Gun Permit Appeal (Cont'd)

1. After completing the applicant and gun permit details, click Next.
2. Attach the Gun permit appeal document.
3. Additional document(s) can be attached by clicking 'Add Optional Document(s)'.
4. Document(s) being attached cannot be encrypted or password protected.
5. File name cannot exceed 56 characters, nor can it have special characters.

Read before attaching documents to the filing.

The following restrictions apply when filing documents:

- The document cannot be encrypted and/or password protected
- The file name and document description cannot be longer than 56 characters, including spaces and cannot contain any special characters (e.g.: ~ ` ! @ # \$ % ^ & * () _ - + = { [] | \ : ; " ' < , > . ? /)
- The file size cannot exceed 35 MB
- The file must be in one of the following formats - .pdf, .docx and .jpg

Create Filing Submit Payment

Select Firm/Address > Enter Filing Details > Enter Additional Filing Details > Add Document(s) > Review and Submit Filing

Documents

Required documents

Document type	Document description	Attachment	
Gun permit appeal *	Appeal from Law Enforcement denial of gun permit	Appeal details.pdf	Remove

Other Documents (Optional)

+ Add Optional Document(s)

Back Cancel Next

JEDS – View the Submitted Appeal

1. On the Home page, select 'Filings You Have Submitted' tile.
2. In the Submitted Filings worksheet, the gun permit appeal that was created will display.
3. Clicking Open will display all the information the user entered when creating the appeal.
4. Clicking on the ellipsis will display an option to View the Case Jacket of that appeal.

Recent enhancements

- Filers submitting complaint filings under 'Case Initiation' in Family - FM docket are required to add party information for the plaintiff, defendant and child(ren), if applicable
- Filers submitting complaint filings under 'Case Initiation' in Family - FM docket are required to add relief information, if applicable to the complaint type
- Bug fixes and stability improvements

Judiciary Electronic Document Submission

Additional information

Filings that are 'Deficient' will need to be corrected. Select 'Create a Filing' on the "Home" screen and select the "Filing category" as 'General' and the "Filing type" as 'Deficiency correction' to submit your correction filing to the courts.

Submitted filings

16 rows

Group @ Fields Show More/Less

Transaction ID	Filed date	Venue	Court/Division	Docket type	Filing type	Case number	Attention
EF-39641	07/14/23	Atlantic	Criminal	Gun Permits	Gun permit appeal	GP-ATL-00088-23	Open
EF-39559	07/07/23	Atlantic	Criminal	Gun Permits	Gun permit appeal	GP-ATL-00071-23	View Case Jacket

JEDS - Submit Gun Permit Appeal

1. Review the Filer information and all the details entered on the Appeal. Click the Submit button to submit the appeal to the court.

Create Filing

Select Filer/Address > Enter Filing Details > Enter Additional Filing Details > Add Document(s) > Review and Submit Filing

Filer information

Name: John Samuel Myers
 Attorney Bar/Chair ID: 000000000
 Address: 206 Anthony Ave, Vineland, NJ 08365
 Phone number: 703-634-5550
 Email address for notifications: john.s.myers@njjudicialbranch.com
 email.myers@njjudicialbranch.com
 www.njbar.org

Filing details

Court/Division: Criminal
 Docket type: Gun Permits
 Venue: Hudson
 Filing type: Gun permit appeal
 Filing fee: \$0.00
 Filing category: General

Additional filing details

Applicant details

Name: Patricia Velasquez
 Date of birth: 03-03-1978
 SBI number: 9999900
 Address: 100 Main St., Trenton, NJ 08611, US
 Phone number: 6024567891
 Email address: velasquez@gmail.com
 Hispanic or Latino: No
 Race: American Indian or Alaska Native
 White

Gun permit details

Gun permit type	Application date	Application number	Denied date	Law enforcement agency	Renewal	Carry permit type(s)
Permit to carry a handgun	07/09/2023	12345678	07/12/2023	0901 - Regional police dept	Yes	Retired law enforcement
Permit to purchase a gun	07/09/2023	98765432	07/09/2023	0901 - Regional police dept	Yes	
Firearms purchaser iden...	07/09/2023	56789012	07/12/2023	0901 - Regional police dept	Yes	

Documents

Document type	Document description	Attachment
Gun permit appeal	Appeal from Law Enforcement denial of gun permit	Appeal details.pdf

Back Cancel Submit